

The Junior Service League of Shawnee

PO Box 3036, Shawnee, OK 74802-3036

Request for Spring Community Grant

Application Deadline April 10, 2026

Please provide answers to the following questions and return to Junior Service League at the above address or email to jslshawnee@gmail.com. **Your Community Organization must be a 501(c)(3). If unsure, please see #4 below.** For questions, contact Lisa Knight at 214-499-1708 or ptchemknight@gmail.com. If grant is emailed, a confirmation of receipt of grant will be sent by email once the grant is received by grant committee. If you do not receive a confirmation, please call or email the above contact information.

1. Name and mailing address of the Non-Profit Community Organization requesting funds. (Check will be made payable to the Non-Profit Community Organization)
2. Please provide your Employer Identification Number.
3. If you are a 501(c)(3), please provide a copy of your tax exempt letter from the IRS (A copy will remain on file for future applications.)
4. Per *IRS instructions for Form 1023*, you may be considered tax exempt under section 501(c)(3) if you receive \$5,000 or less per year OR you operate under the umbrella of a 501(c)(3) church, integrated auxiliary of church, or association of church (please provide name of church).
5. Describe the project summary/community need to be addressed. (Please be specific)
6. Describe the goals and objectives of project/need.
7. Describe the target population/area served.
8. What are the success criteria and measurable outcomes for this project?
9. What are the sources of the organization's general operating support?
10. What is the total cost of the project/need?
11. What amount are you requesting and when are the funds needed?
12. Are other organizations receiving requests of funds for the same project/need?
13. Describe the background of the organization including the mission statement.
14. Has your organization requested funds from JSL before? Date?

I declare that I have examined this information, including accompanying documents, and, to the best of my knowledge and belief, the information contains all the relevant facts relation to the request for the information, and such facts are true, correct, and complete.

Printed Name of Individual Making Request: _____

Signature and Title of Office Held: _____

Date: _____